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STATE OF DELAWARE  
**DEPARTMENT OF STATE**

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	<b>Board of Dietetics and Nutrition</b>
MEETING DATE AND TIME:	<b>Friday, August 7, 2009 at 1:30 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , first floor of the Cannon Building
MINUTES APPROVED:	November 13, 2009

**MEMBERS PRESENT**

Sharon Collison, C.D.N., President  
Mary Trotter, C.D.N., Vice President  
Elizabeth Tschiffely, C.D.N, Secretary  
Patricia Hawkins, Public Member

**MEMBERS ABSENT**

Christy Vanderwende, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL/COURT REPORTER PRESENT**

Allison Reardon, Deputy Attorney General  
Catherine Hickey, Deputy Attorney General  
Nancy Fields, Administrative Specialist II

**OTHERS PRESENT**

Deborah Forney  
Sarah Steigler  
Dawn Clausing  
Deanna Rolland  
Tami Wahl  
John Bilas, D.C

**CALL TO ORDER**

Ms. Collison called the meeting to order at 1:40 p.m.

**REVIEW OF MINUTES**

The Committee reviewed the minutes for the June 19, 2009 meeting. A motion was made by Ms. Hawkins, seconded by Ms. Tschiffely, to approve the minutes as presented. The motion unanimously carried.

**UNFINISHED BUSINESS**

**Regulatory Hearing**

The Board went on the record at 1:45 p.m. Ms. Reardon stated the purpose of the hearing was to adopt the new rules and regulations that support the new Statute that went into effect on June 21,

2009. The Board's exhibits from Tami Wahl, Barry Norby, and Corinne Bush were entered into record. The Board was introduced. Ms. Collison called for public comment. Tami Wahl read comments from Ginger Houdlik before giving her own comments. No further comments were given. A motion was made by Ms. Collison, seconded by Ms. Hawkins, to close the hearing and go off the record for deliberations.

After deliberations, the Board went back on the record. A motion was made by Ms. Collison, seconded by Ms. Tschiffely, to approve the proposed changes to the Rules and Regulations as written. The motion unanimously carried. The new Regulations will be effective 10 days from the date of publication in the Delaware Regulations. The Board went off the record at 2:10 p.m.

#### PTD Hearing for John Bilas, D.C.

Ms. Hickey stated that the purpose of the hearing was to give Dr. Bilas the opportunity to establish that he meets the statutory educational requirements for certification. The Board had proposed to deny his application for certification as a Dietitian/Nutritionist on the basis that the educational requirements were not met.. Dr. Bilas was present and elected to proceed without legal representation. The Board was introduced. The Board exhibits were introduced. Dr. Bilas was sworn in. Dr. Bilas gave his testimony regarding his nutritional education and experience and provided an letter from New York Chiropractic College, which was admitted as Applicant Exhibit 1.

At Dr. Bilas' request ,a copy of the Decision and Order from his Chiropractic disciplinary record was entered onto the record as Applicant Exhibit 2.

The Board went off the record for deliberations.

After deliberating, the Board advised Dr. Bilas that it could not make a decision based on the documentation available and asked if course descriptions could be provided for the courses in question which may demonstrate specific semester credits in nutrition and disease or diet therapy.

Ms. Hickey suggested that Dr. Bilas consider asking the Board for a continuance in order to give him the opportunity to locate the course descriptions and give the Board additional time to review the disciplinary information. Dr. Bilas requested a continuance.

A motion was made by Ms. Hawkins, seconded by Ms. Tschiffely, to continue the hearing at the following Board meeting and to go off the record. The motion unanimously carried. The hearing will be continued at the next Board meeting on November 13, 2009 around 2:00 p.m.

#### **NEW BUSINESS**

##### Application Review

The Board reviewed the application for Kristen Darby. A motion was made by Ms. Tschiffely, seconded by Ms. Hawkins, to proposed to deny her application due to a previous discipline in Pennsylvania which is required by Del Code 3806(c)3 and allow her to request a hearing to explain the reason for the discipline. The motion unanimously carried.

A motion was made by Ms. Hawkins, seconded by Ms. Tschiffely, to table the application review for Donald Feeney due to a lack of member quorum.

##### Ratification of Licensure

A motion was made by Ms. Tschiffely, seconded by Ms. Hawkins, to ratify the following CDR applicants who had been granted licenses by the Division of Professional Regulations: Kerri Levy,

Christina Turner, Lisa Garlick, Christina Wotton, Alicia Bomhardt, Judith Frank, Irene Soucy, Stephanie Eberhardt, Sharon Forrest, Anissia V. Wilson, Susan Kreps, Alicia Dill, Anja Leefeldt, Linda Lundstrom, Heather Metzner, Mary Denney, Katie Sherman, Jennifer Clever, Andrea Conway, Stephanie Ripanti, Aaron Burroughs, Mallory Edinburg, Lauren Tice, Cheryl Jones, Dana Sisbarro, Amy Lynn Barausky, Dorothy Havens, Andrea Whitley, Sheila Jane Quickel, Monica Cohen, Lisa Harkins, Lore Ritscher, Stefan Psocki Jennifer Gimbl, Wendy Showell, Diane Oliver, Pamela Sue Pearson, Danielle Scotto, Mary Davis, Barbara Cohn, Sheila Simkaitis, Michele Innes, Nancy Startare, Teresa Insetta, Patrice McClafferty, Carol Marzano, LaDale Renee Coston, Susan Dunlap, Joanne White, Aleisha Stoneberger, Dawn Clausing, Sam Harris, Brooke Jacob, Carol Haskins, and Elisabeth Roussel. The motion unanimously carried.

**Other Business Before the Committee** (for discussion only)

The Board advised Ms. Fields that they would like to have 10 percent of the licensees audited in this year's post renewal audit.

**Public Comment**

None

**Next Scheduled Meeting**

The next meeting will be held on Friday, November 13, 2009 at 1:30 p.m.

**Adjournment**

There being no further business, a motion was made by Ms. Hawkins, seconded by Ms. Tschiffely, to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 3:15 p.m.

Respectfully submitted,



Nancy L. Fields  
Administrative Specialist II